



THE CHURCH OF ENGLAND
DIOCESE OF
ST ALBANS

Planning a Successful Capital Campaign: How the Diocese can help

Ann Jansz

Pastoral and Advisory Officer

Living God's Love

How does the system work?



The faculty system

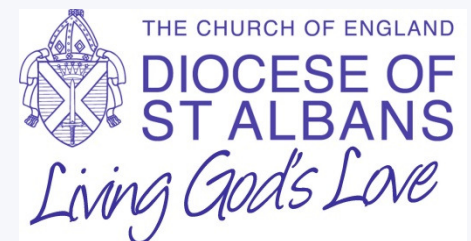


- The Chancellor of the diocese considers applications for faculties and also issues guidance, including lists of Minor Matters for which a faculty is not needed
- Applications are referred to the Chancellor by the Diocesan Registrar [who sends certain applications to the Archdeacon instead]
- The Chancellor almost always requires the advice of the Diocesan Advisory Committee (DAC)

The faculty system



- The DAC advises *formally* on faculty applications and requests for authorisation of Schedule B matters and *informally* on all sorts of matters relating to the church and churchyard – **so always start by contacting the DAC office!**



The DAC





How does the DAC work?

We offer (free) advice

We discuss your proposals

We issue paperwork

We do not issue Faculties

We oversee the quinquennial inspection timetable

Visits – *if you invite us*

Standing Committees – *deal with lots of routine matters*

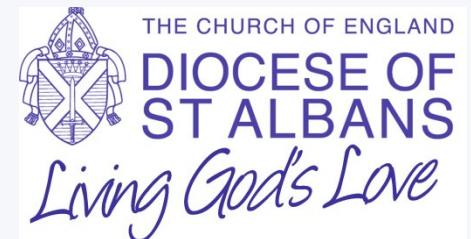
DAC Meetings – *come and see what goes on!*

Liaison with:

Historic England; Amenity Societies

Local Authorities

The Registrar



All about faculties

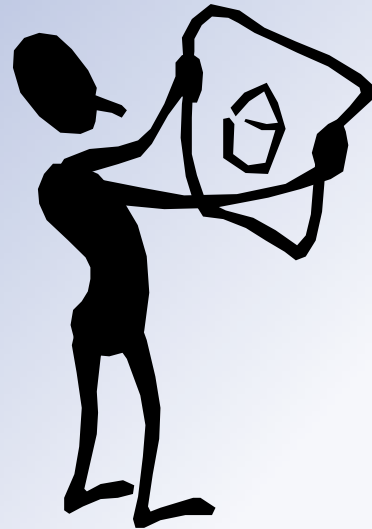


- **A faculty is...**
 - A legal document
 - Issued by The Chancellor
 - Authorises you to make a change:
 - Repair
 - Alteration
 - Addition
 - Disposal

All about faculties (2)

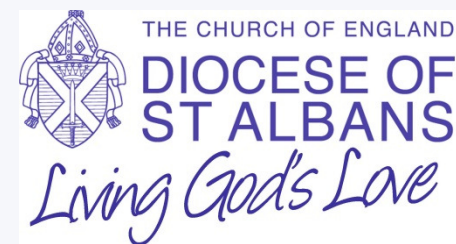
- **You need to get one...**
- ***Whenever you plan to make a change to the church or the churchyard***

- **Types of faculty:**
- If it's on Schedule A → Just do it!
- If it's on Schedule B → Archdeacon's Letter
 - But... new lists from 1st January 2016
- Anything else → Faculty



All about faculties (3)

- **How do you get a faculty?**
- Involve the DAC
- DAC:
 - Issue Notification of Advice, Public notices, Petition
- You:
 - Display public notices for 28 days
 - Get a PCC resolution minuted
 - Complete faculty petition and send paperwork to the Registrar
- Registrar:
 - Sends paperwork to Chancellor
 - Once approved by Chancellor, sends you the faculty
- **What about an Archdeacon's Letter?**
- Send details to the DAC with a PCC resolution
- DAC - Issues paperwork for Archdeacon to sign and forward





More help...

- **A Stitch in Time...**

Regular maintenance saves money later

- **Use the professionals**

Your architect or surveyor is trained, experienced
-and has professional indemnity

- **Provide a good welcome**

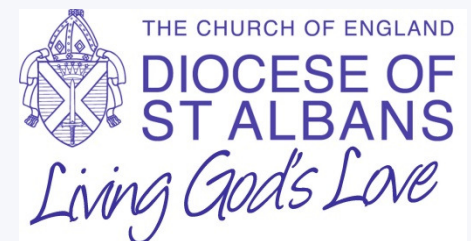
Look at your noticeboards; entrance; heating and lighting; seating; clutter; information...

- **Everyone needs Friends**

A Friends organisation can widen the support the church community can access (but make sure you have the right relationship)

- **Grants and Guidance**

Use resources like the Listed Places of Worship Grants Scheme;
Church Buildings Council (Churchcare); and DAC



Churchyards

You may have...

No churchyard; Closed churchyard;
Open churchyard

Closed Churchyard

- No new graves
- Family burials
- Garden of remembrance
- Maintenance by local authority
- Still under Faculty Jurisdiction

Open Churchyard

- New burials
 - Blue forms for permitted headstones
 - Faculties for other memorials
- Garden of remembrance
- Maintenance by PCC



THE CHURCH OF ENGLAND
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Pastoral and Advisory Team

We also help with...

- Maps of your parish, archives and records
- Making the most of your church building
- Deanery MAPS and statistics
- Pastoral reorganisation
- Vacancy process
- Closed churches
- Chancel repair liability and land registration



Contact us:

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