

Exercise: Case for Support

The Need (what is the scale and nature of the problem?)

The Solution (your proposal, the rationale, community support)

Outcomes (what will be achieved for wider society?)

LOGO

Reverend John Smith
St Mary's Church
Church Lane
Islington
N1 3RR

dd/mm/yyyy

Application to Trust / Foundation

Reference Number

Brief introduction of you the applicant & committee

Current and Future Community Use

The Need

The Solution

The Outcomes

Costs (capital budgets, money already received / ready to invest)

Call to Action (roles potential donors can play, the ask)

Thank you for considering our application. If you have any questions,
please do not hesitate to contact me further.

Yours Sincerely
Reverend John Smith

(Attached)
Letters of Support
Latest accounts
Costs from the architect
Costs from builders
Schedule of use
Charts showing demographics

The architect is of partnership address
The Client Representative will be Rev'd, address, phone